



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

SAHAJEEVAN SHIKSHAN SANSTHA'S
SHRIMATI INDIRA MAHADEV BEHARAY
COLLEGE OF ARTS SHRIMAN CHANDULAL
SHETH COLLEGE OF COMMERCE AND
SHRIMATI SHOBHANATAI CHANDULAL
SHETH COLLEGE OF SCIENCE

- Name of the Head of the institution **GOPINATH BABA SARANG**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **02356-260100**
- Mobile no **8805979643**
- Registered e-mail **principalskhed@gmail.com**
- Alternate e-mail **ayubpersonal@gmail.com**
- Address **khed**
- City/Town **khed**
- State/UT **Maharashtra**
- Pin Code **415709**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location

Rural

- Financial Status

Grants-in aid

- Name of the Affiliating University

University of Mumbai

- Name of the IQAC Coordinator

AYUB MHEBOOB SHAIKH

- Phone No.

02352260100

- Alternate phone No.

02352260100

- Mobile

+918805979643

- IQAC e-mail address

principalskhed@gmail.com

- Alternate Email address

ayubpersonal@gmail.com

3. Website address (Web link of the AQAR (Previous Academic Year)

<http://icskhed.edu.in/img/headers/aqar-19-20.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the
Institutional website Web link:

<https://icskhed.org/wp-content/uploads/2021/12/common-link.docx>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	2	2005	16/02/2004	15/02/2009
Cycle 2	B	2.23	2011	16/09/2011	15/09/2016
Cycle 3	B++	2.83	2018	02/11/2018	01/11/2023

6. Date of Establishment of IQAC

03/09/2004

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	00	00	00	00

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Developed online teaching learning and evaluation process considering COVID pandemic situation.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>1)To develop and Introduce Bridge courses which connects academics to industries 2)To introduces startup as</p> <p>I)IoT(Internet of Things)</p> <p>II)Make an Artist by Department of Information Technology</p> <p>3)Introduce PG courses</p> <p>4)Introduce NSQF UGC Approved skill development courses</p> <p>5)Strengthening Mentoring system</p> <p>6)Up gradation of student centric teaching learning process</p>	<p>Due to the COVID pandemic situation no any achievements were possible for the academic year 2020-2021</p>

13.Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
GC	28/07/2021

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	SAHAJEEVAN SHIKSHAN SANSTHA'S SHRIMATI INDIRA MAHADEV BEHARAY COLLEGE OF ARTS SHRIMAN CHANDULAL SHETH COLLEGE OF COMMERCE AND SHRIMATI SHOBHANATAI CHANDULAL SHETH COLLEGE OF SCIENCE
• Name of the Head of the institution	GOPINATH BABA SARANG
• Designation	Principal
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• Registered e-mail	principalskhed@gmail.com
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• Pin Code	415709
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	University of Mumbai
• Name of the IQAC Coordinator	AYUB MHEBOOB SHAIKH
• Phone No.	02352260100
• Alternate phone No.	02352260100
• Mobile	+918805979643
• IQAC e-mail address	principalskhed@gmail.com
• Alternate Email address	ayubpersonal@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://icskhed.edu.in/img/headers/aqar-19-20.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://icskhed.org/wp-content/uploads/2021/12/common-link.docx

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Cycle 3	B++	2.83	2018	02/11/2018	01/11/2023

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	00	00	00	00

8.Whether composition of IQAC as per latest NAAC guidelines

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• Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year	2	
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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
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12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
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13.Whether the AQAR was placed before statutory body?	Yes	

- Name of the statutory body

Name	Date of meeting(s)
GC	28/07/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2019-2020	18/01/2020

15. Multidisciplinary / interdisciplinary

16. Academic bank of credits (ABC):

17. Skill development:

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

20. Distance education/online education:

Extended Profile

1. Programme

1.1 355

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **1446**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 **788**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **425**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **42**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 **42**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	355
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1446
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

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3.Academic

3.1	42
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	42
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	37
Total number of Classrooms and Seminar halls	
4.2	60.03712
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	103
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institute follows the norms and guidelines developed by the University of Mumbai, while implementing, developing and deploying the action plans of the curricula. The University has adopted credit and semester based grading system since 2011-12. For the effective implementation of curriculum following action plans have been initiated- Academic Calendar. Teacher's Diary. Monthly Faculty Meeting. Department Level Meeting. The detailed syllabi in the hard copy format and in online are available for teachers. Students also get similar facility.

Faculty members of the institution of various subjects contribute in the syllabus reforming and reconstructing by

attending the meetings of BOS as a member or syllabus reformation committee. Dr. G. B. Sarang, Dr. Anita Awati, Dr. Vidya Shinde & Dr. S. S. Nale is the member of the board of studies for the subject of History, Geography, Hindi & Economics respectively. Faculty members are involved in paper evaluation team and perform duties such as paper setting, moderation and assessment. This kind of experience at University level helps in effective delivery of the curriculum at the institutional level. One of the faculty member Prof. H. P. Thorat wrote the book on NCC and which is one of the most referring book by NCC Cadets throughout India. The same book has been opted by Mumbai University for NCC subject. Dr. A.M. Shaikh from Dept. of Zoology contributed syllabus framing of applied component T.Y.B.Sc. Fishery biology one as flexible syllabus and another as open unit formation. This inclusion is unique concept which depends on student and teacher choice. Projects are allotted for the students in the subject's foundation course, Geography, Information Technology, Computer Science and Zoology to enhance the research awareness among their students. Mr. Sunil S. Shirke is a member of IQAC and also member of representative of local industry. He provides feedback and expectations of the industry with respect to curriculum and employability. The institution offers three skill development certificate courses. Detail is uploaded on institutional website. Unit tests, tutorials, assignments are conducted on a regular basis. Besides this Maharashtra state skill development society (MSSDS) approved this institute as Vocational Training Provider through which two skill development courses are provided to minority, SC, ST and women's of nearby region.

The fulfilment of the objectives of the curriculum is measured through student's final examinations at UG and PG levels. It is also checked through student's feedback on curriculum that objectives are getting fulfilled or not. The institution offers self-financed program at UG level for B.Sc. IT, B.Sc. CS and B.M.S. and at PG level for M.Sc. IT. The institution contributes to nation building through the Student's Service Units like NCC, NSS and WDC. The institution conducted value added courses on Yoga and Meditation. The institution collects feedback from various stakeholders on curriculum. The student's opinion about the curriculum is taken into consideration and is forward to BOS and the syllabus committee through faculty members. Parents, alumni, concern local industries also contribute their views regarding the curriculum which is communicated to the University authorities

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://icskhed.org/wp-content/uploads/2021/12/1.1.1-URL-Policy-documents-Effec-Curricu.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. As per the University of Mumbai guideline framed for the internal examination college communicated conducts internal examinations, and the marks of internal examinations are communicated to university. The reforms initiated by the college on its own are as follows:
2. The schedule of the internal examinations is declared in advance at the beginning of the semester.
3. Under the control of the head of the Dept., Questions papers are set in triplet form & submit to Examination department. Where in one question paper set is selected to print in confidential way & whole examination conducted & evaluated as per university system. Internal examinations are conducted once in each semester through the examination committee.
4. The University Examinations are held at the end of each Semester.
5. An evaluation is made by taking Assignments, Seminars, Projects & Quiz competitions in the classroom.
6. Every teacher prepares his result and makes self-analysis.
7. The composite results are discussed in IQAC for to prepare plan improvement in academic progression.
8. The desk numbering system is unique system adopted by the college at the time of examination, CCTV is installed in examination hall & with premises help to control malpractices.
9. All records of examination i.e. answer sheets, mark lists are maintained in the Examination Cell of the College.
10. The students are encouraged and counselled for better performance in the future examinations.
11. A variety of measures are adopted and implemented to ensure rigor of the internal assessment process which are held on a regular and timely-bound basis:

- Class test

- Viva-voce
- Assignments
- Projects
- Presentations

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://icskhed.org/wp-content/uploads/2021/12/common-link.docx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

48

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Courses addressing Gender, Environment and Sustainability, Human Values and Professional Ethics

The cross - cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics, etc. find an ample space when it comes to applying them positively into the curriculum. We believe in maintaining a healthy environment for all its students. The curriculum is designed by the college itself does include many of these aspects.

Human Values: Values are something which is desirable and worthy of esteem for their own sake. Human values are which help us to live in harmony with the world. The following courses describe the Human values.

1. Principles of Management
2. Human Resource Management
3. Introduction to effective Communication
4. Introduction to Social marketing
5. Anatomy and Physiology
6. Yoga
7. Nutrition and health
8. Public health and hygiene
9. Common human diseases
10. Animal biotechnology
11. Foundation course

Professional Ethics: The courses mentioned below describe professionally accepted standards of personal, business behaviour, values and guiding principles. Codes of professional ethics are often established by professional organizations to help guide members in performing their job functions according to sound and consistent ethical principles.

1. Advertising and Sales Promotion
2. E-business and E-Marketing

3. Business Ethics & Corporate Social Responsibility
4. Organizational Behavior
5. Marketing Management
6. Business Environment
7. Corporate Governance
8. Foundation course
9. Organization Behaviour & Development
10. Chemistry in Every Day Life, Analytical Chemistry
11. Nuclear and Industrial Chemistry
12. Drug and dyes Chemistry
13. Business Environment
14. Financial Management
15. Business Laws
16. Entrepreneurial Management
17. Laboratory safety and units of measurement

Gender: The courses below which addresses Gender issues by providing the skill-set necessary for lifelong learning and provide the opportunities for the students to explore subjects or areas of interest. It teaches equality in gender and also about action against bias.

1. Gender Studies. 2. Foundation course. 3. NSS Studies.

Environment and Sustainability:

The following courses address Environment and Sustainability. It appreciates the ethical, cross-cultural, historical context of environmental issues and the links between human and natural systems. This enables the students to learn about the eco-system and other environmental factors. They also learn measures to protect the environment and are made aware of global warming and other related issues.

1. Community Health and Mental Health
2. Biodiversity
3. Environment Biotechnology and Nanotechnology
4. Green computing
5. Environmental Studies.
6. Wonders of animal world

7. Biodiversity and its conservation

8. Ecosystem

9. Population ecology

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

939

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://icskhed.org/wp-content/uploads/2021/12/1.4.1-URL-Stakeholder.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://icskhed.org/wp-content/uploads/2021/12/1.4.2-URL-Feedback-Analysis-Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1446

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

658

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. List of slow learners and advanced learner are prepared based on the previous year performance and interaction is made with them.

2. Programs are arranged for slow learners and advanced learners after completion of admission process.

3. Teachers arrange extra classes for slow learner students with the help of LCD projectors, educational CDs, three dimensional models, video clips, you tube short films and documentaries.

4. Special attention and guidance is provided to advanced learners by the teachers through one to one interaction & given latest updated information about the course through the internet.

5. Different strategies are also adopted for improving academic performance of the slow learners which includes:-

Repetition & revision of a topic

Encouraging students to participate in classroom interactions

Tutorial classes, personal guidance and small group class tests, weekly tests

Delivering a simple summary of the lecture

Using teaching aids like power point presentations, you tube lectures, documentaries etc.

Practical demonstration, field trips and field studies are arranged

Separate Notes are provided to the slow learners

UGC sponsored schemes like Remedial Coaching implemented to the slow learners.

Some of the departments having departmental library facility to the students.

Advance learner students conducting seminars to slow learner students on basic concept or ideas related to the syllabus.

The college provides additional reference books for advanced learners which make them possible to avail facility of additional books and learning amenities from college in the library as well as open access in the library along with remote e-book facility.

The college provides various financial incentives to advanced learners in the form of full or partial exemption in college fees, by paying their examination fee and providing practical record books, notebooks etc.

Personal counselling is given to the advanced learners to prepare for different examinations such as UPSC, MPSC, insurance and Banking sector Examinations.

Advance learners encouraged to participate in Inter-College & Inter-University competitions.

Advance Learn motivated to prepare a presentation, attend workshop.

File Description	Documents
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/2.2.1-remedial-coaching-and-list-of-slow-learners-and-timetable.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1446	42

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

1.The institution always try to adopts new changes in the technology to make teaching-learning process effective and student centric.

2. The college always provides to its teachers as well as students well equipped laboratories, class rooms having audio visual facility, high speed internet connection, well maintained library with required amount of stock of books so as to make the learning process of the students effective as well as enhancing their learning experience.

3. To make the teaching and learning more and more students centric as well as making it more participative educational tours to various institutions as well as historical places are arranged. Students are given project work, assignments to encourage their involvement in the process. They are also encouraged to participate in the seminars, competitions, management meets, group discussions etc to make their learning experience more interesting and effective as well.

4.The institution is very keen towards use of modern teaching

methods and techniques hence faculties are encouraged to make use of educational materials like CD's, youtube, short films, LCD projectors to make their teaching experience better.

5. The head of the institutions always supervise and guides the faculty members time to time in respect of use of ICT.

6. Students are highly benefitted by these innovative teaching methods. Because of ICT based teaching, the learning process has become more interesting.

7. Interactive learning is developed with the help of smart board used for teaching.

8. The examination committee conducts unit tests and examination. Students regularly attend classes where they interact with the teachers. It helps interactive learning.

9. To develop a habit of independent learning among students they are encouraged to make use of library, they are encouraged to contribute in departmental as well as college magazine. They are also given assignments and projects.

10. The students of Science Departments undertake project work in their course. All students are required to prepare an individual project for environmental studies where there is scope for independent learning.

11. College time table is designed by considering the geography and considering the fact that the students are coming from interior part of the rural area.

12. Along with regular course, the college also conducts different programs through Lifelong Learning and Extension and different UGC schemes.

13. Faculty members also participate on time to time basis in various seminars, workshops, short term courses, refresher courses for up-gradation of their knowledge.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://icskhed.org/wp-content/uploads/2021/12/2.3.1-student-centric-method.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers uses ICT enabled tools for effective teaching learning process.

ICT in education is the mode of education that uses information and communication technology to support, enhance and to optimize the delivery of information. It is recognized worldwide that ICT in teaching and learning process improves students learning experience and leads to better teaching methods. For improving the quality of education there is always a need of making use of modern technology in the institution.

Year 2020-21 is a year of pandemic where due to out-break of COVID -19 situation there is no option without going for online education. The teachers of this institutions were also actively involved their selves in the process of online education. They used platforms like Zoom app, Teach-mint app, Whats-app, You-tube to impart education to the students and tried to reach the students of remote area as well. Apart from just delivering lectures teachers involved theirs students by giving them assignments, conducting tests and tried to solved their queries and doubts even through whats-app groups.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

42

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

466

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

1. As per the University of Mumbai guideline framed for the internal examination college communicated conducts internal examinations, and the marks of internal examinations are communicated to university. The reforms initiated by the college on its own are as follows:
2. The schedule of the internal examinations is declared in advance at the beginning of the semester.
3. Under the control of the head of the Dept., Questions papers are set in triplet form & submit to Examination department. Where in one question paper set is selected to print in confidential way & whole examination conducted & evaluated as per university system. Internal examinations are conducted once in each semester through the examination committee.
4. The University Examinations are held at the end of each Semester.
5. An evaluation is made by taking Assignments, Seminars, Projects & Quiz competitions in the classroom.
6. Every teacher prepares his result and makes self-analysis.
7. The composite results are discussed in IQAC for to prepare plan improvement in academic progression.
8. The desk numbering system is unique system adopted by the college at the time of examination, CCTV is installed in examination hall & with premises help to control malpractices.
9. All records of examination i.e. answer sheets, mark lists are maintained in the Examination Cell of the College.
10. The students are encouraged and counselled for better performance in the future examinations.
11. A variety of measures are adopted and implemented to

SHOBHANATAI CHANDULAL SHETH COLLEGE OF SCIENCE
ensure rigor of the internal assessment process which are held on a regular and timely-bound basis:

- Class test
- Viva-voce
- Assignments
- Projects
- Presentations

File Description	Documents
Any additional information	View File
Link for additional information	https://icskhed.org/wp-content/uploads/2021/12/2.5.1-2.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Grievance Redressal Cell of the College additionally functioning for the grievances with reference to Examination. The following steps provide a brief overview of the grievance redressal system.

Step I: Online submission of Examination forms: As per the time table of the university.

- An appropriate form is filled by the student to make necessary corrections within the stipulated time period. This is reported to University Examination Centre. After Authentication, the University Examination Centre makes the necessary corrections.

Step II: To Issue Examination Admit Card.

- An appropriate form is filled and submitted by the student to the college Examination Cell and this document is forwarded to the University Examination Centre for necessary corrections.

Step III: Evaluation:

- A Student can obtain photocopies of answer sheet of the desired subject by filling online application on the university website.
- Students submit this form to the college Examination Cell, which duly forwards it to the University Examination Cell after due authentication.
- The student gets the photocopy of the desired answer sheet within 15-20 days.
- If student desires revaluation of the answer sheet, then he/she needs to apply by filling the online form on the University website within ten days. The form is authenticated and forwarded by the college Examination Cell.
- The university looks into the grievance and takes the final decision in the matter.

Step IV: Discrepancies in Mark Sheet:

- The college takes a written application from the student regarding the grievance.
- The individual application is sent along with supporting documents to the Controller of Examinations, who then scrutinizes and makes corrections.
- Within 15 days, the revised document is sent to the college and then delivered to the student.

File Description	Documents
Any additional information	View File
Link for additional information	https://icskhed.org/wp-content/uploads/2021/12/2.5.2-2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The College has clearly displayed course outcome in respective departments along with this syllabus at every course program clearly mentioned program & course outcome, this is also displayed on the college website with separate menu 'Program / Course outcomes' as well as in departmental profile. The faculties are made aware about the program / course outcome in staff meeting through IQAC as well as respective BOS, Mumbai University organizes

syllabus workshop wherein program course outcome discussed which are communicated amongst the students in introducing lecturers.

- The College emphasizes on enriching the knowledge of the student, their ability to gather, review, evaluate & interpret the information, develop the analytical skill of the student, College make aware of the major field within the subject. Improvement in problem solving ability applicable in the area of employment or self-employment is monitored; itself a vision of the institute is to make educate, earner & empower to Rural India.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://icskhed.org/wp-content/uploads/2021/12/2.6.1.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. The academic result and placement data indicate the programme and course outcomes.
2. The results are discussed with the head of department by IQAC wherein student success rate is calculated which is treated as programme outcome. In the detail interpretation of results helps to furthermore, planning for the improvement so as to increase programme / course outcome rate.
3. This is also helpful for improvising the teaching and learning processes.
4. Besides this, student placed in various job sectors through the college placement cell or individual is one of way to evaluate programme/ course outcomes, data of placed students from college placement cell as well as individually appointed students data in various job sectors with the help of Alumni association is taken and evaluated programme outcome/ course outcome.
5. The college has the following mechanism to analyse programme and course outcome.

a) Subject wise analysis of the result, internal assessment, and an internal examination is conducted and interpreted .This data is helpful for understanding the areas of academic weakness of students.

b) After analysis and interpretation, counselling the students for improvement. This mechanism will help to make the student centric and learner oriented education, for the weak learner's arrangement of extra classes and for advance learners, curricular based updated information is provided referring current research work.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://icskhed.org/wp-content/uploads/2021/12/2.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

449

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://icskhed.org/wp-content/uploads/2021/12/2.6.3-Result.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://icskhed.org/wp-content/uploads/2021/12/students-satisfactory-survey-2020-2021-011.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icskhed.org/information-technology/#1565074270256-a27c595f-8a20

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Entrepreneurship in India is on the verge of explosive growth. This also throws new opportunities for the eco-system to take shape. Angel investors, venture capital, media, start-up clubs, service providers, mentors and training companies are going to grow. And one important cog in the wheel is the incubator -the place where start-ups are born. When a baby is born, he/she is kept in the incubator for the first few hours and maybe days - this gives them a chance to adjust to the outside environment, and grow stronger before they face the outside world! In a similar way, a start-up is incubated in Incubation Centre, which gives them a chance to bring their business in shape, before they reach out to the world. As a need of time, this institute is developed Incubation Centre for the aforesaid purpose with the basic background Industrialist, Businessman's are invited to discuss the present status of the job market, what kind of skill is required, actual operation in the commercial sector as like issues are discussed. This will very helpful to student to get a chance to meet investors, get access to quality manpower and experienced advisors (the intangible benefits of an incubator). This will help identify the real pain point of customers (the entrepreneurs) and address their needs most effectively.

This incubator Centre, which connects the entrepreneurs, investors, mentors, trainers, students and faculty - the real output comes in the execution. The teachers of this institute devotional, as they are the ones who will drive the incubator, while the incubatees will drive their individual businesses. Due to the nearby industrial area, it is also good to identify a set

of advisors - preferably a mix of industry veterans, faculty and investors, which always guides the incubatees on strategic issues. Under the incubation center, expert in the field of industry Mr. Sunil Shirke invited so as to incubate the students for their future field of profession in industrial sector. Total 43 students were participated in this online session.

Similarly the export in the field of Information Technology through sector Mr. Sachin Bhosale was invited online platform so as to incubate students. Total 56 students were participated. Due to COVID pandemic situation start up and industry academic innovation was not possible to conduct.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/Additional-Information-3.2.1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://icskhed.org/wp-content/uploads/2021/12/3.3.2.xlsx
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

72

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution working towards social related activities more

than 20 years. College students and faculty members participate in various activities such as blood donation camp, campus cleaning, educating school children, N.S.S. initiatives etc. During the orientation session information about these activities is shared and an appeal is made to the students to participate in such activities. The college promotes neighbourhood network and student engagement by following ways: College students organize rallies to create awareness about social issues such as Aids awareness. Save girl child along with street play. Students actively participate in traffic control Mumbai-Goa Highway with the help of traffic police. Water harvesting by constructing "Bundara" in a nearby rural area in collaboration with residents.

Considering Covid pandemic situation most of social related extension activities were not possible to conduct in spite of this health awareness program was conducted in near by villages like Chakale and Koregaon (Adopted Village by NSS) where in mask and sanitizers were distributed.

File Description	Documents
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/REPORT-3.4.1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

83

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college campus has sufficient space for all academic, administrative, co-curricular and extra-curricular activities. Each department of the institute is well equipped with independent classrooms, laboratories, Library, Gymkhana etc. As per the norms laid down by UGC and upgrade as per the growth-expansion.

Classrooms:

This institution has sufficient number of well-furnished, well

ventilated, spacious classrooms for conducting theory classes.

Digital and virtual Classrooms:

The Institute has made virtual and digital classroom. It helps the students and the teacher both to make expertise lecture online. A professional classroom takes are provided to each teacher & sound system is fixed in each and every classroom for proper circulation of notice and announcement from HOD.

Laboratories:

All laboratories are well equipped and well maintained not only for carrying out curriculum oriented lab practical, but also to carry out research activities. All the laboratories are established as per UGC and Mumbai University norms. Computer labs are equipped with servers, computers with internet connectivity, printers, scanners, UPS/generator backup. Laboratories like Botany, Zoology laboratories, physics laboratory, and chemistry laboratory are having fixtures.

Gymkhana:

For enhancing the teaching and learning activity, Gymkhana facilities, recreational activities for staff and students.

Facilities and Equipment's for teaching, learning:

This college has LCD projectors in classroom with professional teaching amplifier. The college has well equipped English Language Lab with LCD Projector -Audio-video facilities, computers, chairs and microphones too. This indeed makes students to listen, learn and perform Group Discussions, Debates, and enhance Interview skills. It helps to improve students' communication in the corporate world. Institute gives more attention on communication skill of the students. This institute has a very spacious, well equipped Central Library with references and textbooks, journals, magazines, newspapers etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/4.1.1-College-Infrastructure-.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

INITIATIVE OF SPORT DEPARTMENT AND ACHIVEMENTS :

The Management believes in the all-round development of our students. There is a lot of encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly. Our college participate in nearly 11 sports events at the Inter Collegiate University of Mumbai tournaments of Men and Women. Nearly 500 students participate in the selection tract in various sports conducted by Gymkhana in order to select the best to represent our college at the inter collegiate district and University level Tournaments.

Highlights of the Department

- Ø Well Equipped Gym Hall
- Ø Indoor & Outdoor Games Facility
- Ø Various Sports Equipment's
- Ø Services Provided by Department

Achievements: In academic year 2020-2021 sports and cultural programs not arranged due to covid-19 Pandemic.

- Indoor game infrastructure - This college has a spacious and well equipped Sports room, where students can play indoor games. Facilities for the sports like Badminton, Table Tennis, Chess, Carom, etc. are provided to students in the college campus only Well equipped indoor sports including table tennis, chess ,carrom and shuttle badminton with require area.

Badminton court-01

Chess-06 Board

Table tennise-01

Carrom- 06

- Outdoor infrastructure- The outdoor games such as Cricket, Kabaddi, kho-kho, volleyball, football are well practiced and played by the students. The college students have a free access to the college ground for a game like Cricket, Kabaddi. College teams are formed to take part in state level and University level competitions and other intercollegiate competitions. Sports event competitions are conducted at the interdepartmental level in an academic year and the winners are awarded and rewarded accordingly.
 - Kho-kho ground - (A kho kho playing field area is 27 by 16 metres (89 ft × 52 ft))
 - Kabaddi - The size of the Kabaddi court is 13 X 10 meters for men and 11 x 8 meters for boys and women.
 - The full volleyball court area is 59 feet x 29' 6".
 - Running track infrastructure -
1. Long jump- runway of 40 metres (131 feet) in length with no outer limit, a takeoff board planted level with the surface at least 1 metre (3.3 feet) from the end of the
 2. runway, and a sand-filled landing area at least 2.75 metres (9 feet) High jump- The jumper lands in a pit beyond the bar that 5 by 3 metres (16.4 feet by 9.8 feet) in size and filled with cushioning material.
 3. Discus throw circle 2.5 metres (8.2 feet) in diameter and fall within a 40° sector marked on the ground from the centre of the circle
 4. Javelin throw- The runway is 30m
 5. Running track- 400 meters.

Cultural - : In academic year 2020-2021 cultural programs not arranged due to covid-19 Pandemic.

- Gymnasium - Well-equipped gym is available in college premises with first aid.
- Yoga infrastructure - Yoga day is celebrated to make

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students aware about the importance of yoga.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/NAAC-supporting-documents.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/4.1.3-Number-of-classrooms-and-seminar-halls-with-ICT-facilities-Data.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.79150

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response:

An Integrated Library management system through Lib Man software which is used in this institute. Lib Man is a time tested and most stable, multiuser (network) package. It provides correct information to the right person at the right time in the correct format. The information generated is useful to college. All the reports related to the library are generated in this software. Lib-Man is an integrated, multiuser, multi-lingual package, which computerizes all the in house operations of any library. This package is user friendly and can be handled/operated by the staff and students without much knowledge of computers.

Acquisition and Cataloguing:

The invoicing and accessioning, requisition received from the heads of the department, purchase order placed to vendor, look book entries, withdrawal of books, write off books, book sent to the binders and its details, stock verification, barcode label and spine label, printing and updating the data, reports related to the various options can be viewed and printed.

Circulation:

The books issue/return transactions in the library on the basis of borrower's member type like students, teaching and non-teaching staff, management and ex-students. Here provided the books issue/return, book bank issue/return, books issued on deposit.

OPAC:

The catalogues and searches the book present in the library can be searched on the basis of various criteria like, title, author, subject, place of publishing, publisher, year of publishing, classification, number, ISBN no., editor, translated books and document type catalogue with the exact details and the status of the books present in library. It also provides the combinational and words in the title search.

MIS Report:

The M.I.S. reports that are statistical reports such as quantity wise, yearly statistical report, yearly all purchase title

copies in the department, yearly investment, reference / circulation books all these reports can be viewed and printed on day to day account.

Serial Controls:

The maintenance of journals and newspapers details in the library. It includes the record of journals and newspapers. The pro-forma/invoice entry, journals detail entry, indexing of topics in the journals, issuing receipts to the vendor, reminder to publisher, newspapers cutting, etc. searching is provided in the serial OPAC to search the journals in the library. Reports can be viewed and printed regarding the journal and newspapers transactions.

Utilities:

Important utility options are described for manipulating the package. The operator and operator type entries, which can be used to create the operators. Priority can be assigned to the operators on their type of work. One can also configure the package by library configuration. The librarian can cancel the unnecessary claims of those students who have marked the claim for issuing the book. Data backup can be taken by users on the server and on nodes / client's machine by using backup and recovery and network backup.

Including above all, use of calibre software for management of E-books users can search his/her book by subject, book name, author etc.

Name -Lib-man (Windows based software)

Nature of automation -Fully Version- 8.0

Year of automation-31-07-2013

Updated - April 2019

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://icskhed.org/wp-content/uploads/2021/12/4.2.1-ILMS-and-ICT-Facility.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.01750

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT Service Management

The college adopts best practices for scalable and sustainable implementation of all IT services. It provides computing and networking services such as desktops, laptops, internet for all the departments, library and office. Appropriate standards are followed for selection, purchase, setup and maintenance of all computing and networking equipment is made by the Technical Committee.

Information Security

The College provides necessary training to the users through the Technical Committee.

Antivirus

Internet connected computers for the students & teachers and computer terminals where the pen drives are required to be connected, have been installed with the Anti-virus software. The computers having no antivirus protection are not allowed for the internet and the pen drive connection. Procurement of computing and networking equipment are made through a Technical Committee comprising of the Principal, Laboratory Assistants and Heads of the various Departments. College strictly adheres to the Terms & conditions of license agreements of IT resource software usage. It insists upon the use of licensed (Microsoft Windows and Microsoft Office) or open source software and strictly prohibits the usage of pirated and unlicensed software. Licenses of all software are maintained by the Technical Team and Office Superintendent.

LAN facility

All computers are connected to the LAN (50 Mbps Speed) and having internet facility in the computer laboratories.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/4.3.1-Internet-Policy.pdf

4.3.2 - Number of Computers

103

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

68.04

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical facilities

The physical facilities including Laboratories, Classrooms and Computers, etc. are made available for the students those who are admitted to the college. The students seek admission to desired courses including a laboratory curriculum they are charged for the laboratory expenses at the time of the admission as suggested by the statutory body in addition to that a non-salary grants are allocated for the maintenance of the laboratories and the classrooms which a part of the teaching and the learning processes. The classroom boards and furniture facilities are utilized regularly by the students, but sometimes it is also made available for the other governmental and the non-governmental organizations for conducting the exams like scholarships etc. if not in use for the said period. The maintenance and the cleaning of the classrooms and the laboratories are done with the efforts of the non-teaching staff and in major cases the college goes for the maintenance contract to local experts. The college garden is maintained by the attendant of Dept. of Botany. The college has adequate number of the computers with internet connections and the utility software's distributed in different locales like office, laboratories, library, departments, etc. All the stakeholders have equal opportunity to use those facilities as per the rules and the policies of the institution. The central computer laboratory connected in LAN is open for the students as time permits them, the office computers which are also connected through the LAN is consisting of the office software making work easier and systematically are restricting their use only to the appointed office staff. The library has also provided LAN facility for the computers and they are loaded with the library software. The ICT Smart Class Rooms and the related systems are maintained by I.T. technician in B.Sc. (I.T.) Dept. Of the

corresponding service provider the college website has maintained regularly with Drushti InfoTech. The maintenance of UPS and the Generator is regularly done by I.T. technician in B.Sc. (I.T.) Dept., Mudrale & Services and the Plumbing related maintenance is done with the help local skilled persons and the expenditure is done from budget gained by college from different sources.

Academic and Support Facilities:

The academic support facilities like library, the sports and the other platforms supporting the overall development of the students like NSS or Competitive examination cell, etc. is open not only to the college students but also to all the stakeholders in the surrounding with prior permission of the authority. Accession to the library is permitted at the cost of the deposits as caution money. A provision of the budget for the library maintenance is made by the college management. The activities like fumigation and keeping library clean is done frequently by library staff. The sport department of the college is meritorious and some credit defiantly goes to the adequate infrastructure of this department consisting of the Indoor Hall .The outdoor facilities are free to use for all the stakeholders & maintained under supervision of Sport co-ordinator.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/4.4.2-Maintenance-Policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

378

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

11

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://icskhed.org/wp-content/uploads/2021/12/5.1.3.-Skill-1.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

152

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

152

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

31

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

30

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

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File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

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File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Due to covid pandemic situation student Council has not formed and no activity regarding administrative , cocurricula and extracurricular acitivities has not performed.

File Description	Documents
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/5.3.2-student_council.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

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File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Due to covid pandemic only one activity has done by Alumini Association in the year 2020 -21.

A "Health Awareness Program" was organized on 9 December 2020 at I.C.S College by our alumni students. The Coordinators of Mr Uttam Kumar Jain and Mr. Shailesh Dhariya conducted an awareness program by arranging a session of Dr. Shriram Patil. The programme commenced with welcome note and then Dr. G.B.Sarang presented a memento to Dr. Shriram Patil as a token of respect and appreciation. Followed to this, Dr. Shriram Patil started his speech with introduction of health awareness. He focused on the function and importance of health awareness for body. The session was knowledgeable. All students listened patiently and responded well to it.

File Description	Documents
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/5.4.1.docx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

This college is situated in hilly & rural region working with the Motto as 'Rashtrodharartha Sevamahe', as service for development of nation, the institution with its Motto extending area of functioning by improving academic sessions, extension and extra and co-curricular activities, help the students in the acquisition of knowledge, culture, community orientation, good citizenship and life skills as well as train them for successful Constant, attempts are made for community, social & National development and for helping socially and economically backward students. In case of teaching, learning and evaluation we provide the best possible environment to student and teacher.

At the beginning of each term the teaching plan is drawn up by each department and it is followed. As per the ICT era, we have included all possible ICT infrastructure wherever is required. In case of student support and progression we can boast of providing sufficient and relevant about the college in our prospects which gives details of admissions procedure, terms, timing programs offered, college fees, rules, various prizes and a list of extra circular activities; these materials are constantly updated. As for the organization and Management concern; administrative, financial and academic functions and monitoring of student activities in the college, there are committees in the organizational structure. "Our achievements make us happy, but they also encourage to do even better. Our aim is not to be compared with other institutions but to set a landmark in our own right and produce noble citizens"

Vision: To make Educate, Earner and Empower to Rural India.

Mission: "Providing quality education to rural and hilly area through which our students would withstand with own Identity in today's challenging world. Ultimately development of rural India is nothing but development of the Nation."

Objectives:-

1. To make available quality education to the student of rural, hilly and other deprived sections of the Community.
2. Find out potential of rural and hilly regional student and responds to the needs of their introgression along with local community and the Nation development.
3. Creating empowerment of women through education.
4. Promotes continuous improvement through innovative ideas and technology.
5. Comprehensive student development programs, including professional, social, cultural activities.
6. Provide student service that assist student with personal, educational, and social development, along with providing young force to defense, development and social unity of the Nation.
7. To conduct all activities to match the Moto and Vision of the college and fulfill demands of scientific and technological world.

File Description	Documents
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/6.1.1additional-information.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institutional system at Sahjeevan Shikshan Sanstha's shrimati Indira Mahadev Behere College of Arts, Shriman Chandulal Sheth college of Commerce and Shrimati Shobhanatai Chandulal Sheth College of Science, Khed is effectively decentralized for a better governance and. Our Managing Trustee is a devoted and committed educationist and visits the institution regularly for periodical interaction with all stakeholders including alumni. This approach facilitates to implement the proposed plans with due discussion and deliberation. The Management thus plays a consistent timely role in the implementation of effectual

policies and suitable strategies for the multifaceted quality enhancement and sustenance. The Principal supplements aforementioned activities by evolving policies and programs of academic promotion and quality improvement so as to progress towards excellence along with four Faculty in charges. The heads of various departments, coordinators/chairpersons/conveners of various non-statutory committees of the College and faculty members have specific roles and academic freedom to facilitate development programs. The strong tutorial system that prevails in the Institution for several decades takes care of the all-round development of the students. All the departments have much greater scope for self-governance. The functioning of various committees, the tutorial system, the easy accessibility of the management to the Institution and effective communication contribute to successful participatory governance, quality assurance and fulfillment of the vision. On the whole, the vested powers of leaderships go with responsibility and accountability which enable well organized governance / administration of the College. NAAC Accreditation which has steered the faculty members to keep abreast with current trends in the educational spectrum and to stimulate them towards the quality enhancement for facing the new challenges. The proactive management offers additional increments for obtaining higher qualification and superior performance in a number of aspects. Faculty members Encouraged to take up multi-dimensional roles in different areas of institutional developments such as extension work, co-curricular activities, extra-curricular activities, and opportunity is given to take charge of committees on a rotation basis. A different working group is formulated when every time a proposal is sent for

Funding for a National or state level seminar. In this manner, the Principal ensures that teachers get the opportunity to avail of the experience of being the organizing secretary on a rotation basis. The Faculty is thus trained to assume leadership roles. All members are given duties as part of the organizing, Faculty members are supported to attend and organize seminars/conferences/ other quality initiatives. Research has been recognized as an indispensable component of institutional

Committee. Quality and accordingly the interested faculty members are supported for the formulation, presentation and implementation of research projects. Also, the institution has one of the largest and modernized libraries in this region and is constantly upgraded. Vast additions have been made to the existing infrastructure and facilities. All plans for improvement

SHORHANATAI CHANDULAL SHETH COLLEGE OF SCIENCE
in infrastructure and facilities are presented to the Principal
and the IQAC.

The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization,

the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. CDC discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented e.g. the planning of Two Days International Conference on "Emerging Advancement & Challenges in Science, Technology & Management" (Online) Believing in democratic values, the institution has decentralized and participative management. The fruition of this was channelized in a two days international conference. The conference was held on 23rd and 24th April 2021. The Principal expressed his desire to organize such a conference since there was no such collaborative endeavor in the past.

Objectives:-

- To bring together contributions from all traditional and non-traditional fields of humanities, social science, commerce, science and technology.
- To advance human self-understanding and communication.
- To Foster multicultural and international conversation concerning the human issues.

Strategy:- Since it was a gigantic activity including disciplinary, multidisciplinary and post disciplinary fraternity, following strategy was unanimously decided. Approval from Parent Body: Normally all the major decisions are taken by the parent body i.e. Sahjeevan Shikshan Sanstha. The Principal formally put this proposal in the monthly meeting of the executive council which was readily sanctioned.

Collaboration with external agency: - Organizing such conference in a remote area was a herculean task and was impossible without seeking assistance from an external agency and in collaboration with University of Mumbai, science and technology department of I.T Organizes

Budgetary Provision: - A budgetary provision was submitted to

Action Plan: Action Plan was prepared by the departments and distribution of work is done on:

- Registration for Inaugural ceremony
- Tier-wise paper presentation
- Valedictory function
- Distribution of Conference proceedings

Call for Papers: Scholarly written original articles/research papers were invited across the discipline within stipulated time. Simultaneously, the editorial and post editorial works were carried out.

Execution: The conference was held on 23 & 24 April 2021 at 9:00am with registration. It was followed by inaugural ceremony and ended with key note address.

File Description	Documents
Paste link for additional information	https://icskhed.org/international-conference/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategy Type

Details

Curriculum Development

1. Promoting teachers to BOS.

2. Organizing curriculum related group

Discussion.

3. Organizing seminars for the students.

4. Field visits.

5. Case studies.

6. To conduct internal test, tutorials preliminary examinations analysis of results and used for curriculum development.

7. Collection of curriculum related feedback analysis and action taken for development of

Curriculum.

Teaching and Learning

1. Integration of student centric teaching learning process like experimental learning, participative learning and problem solving.

2. Teaching learning process made effective using ICT tools and resources along with this to take support of internet for curriculum related updated information through the research.

Examination and Evaluation

1. To conduct internal examination continuously like test, tutorial, assignment, preliminary examination which then assessed and results are shared with students for improvement.

2. Solution of universities old question papers collected from students then assessed and suggestion for improvement are given. Question bank have been provided to the students, Model answers papers of examinations to be providing to students.

3. All internal examination conducted,

evaluated and discussed in IQAC for various strategic planning of teaching, learning and evaluation

Research and Development

1. Establishment of research committee, motivation to teachers for undertaking project providing information of different funding agency organizing workshop on preparation of research proposal as per guidelines of funding agency providing facilities for research like infrastructure, funding and seed money.

2. Awareness of research among students, workshop of students to write research proposals and papers.

Library, ICT and Physical

Infrastructure / Instrumentation

1. Integration of ILMS. 2. The integrated the library management system of increase quantity and quality of e-resources.

3. Provide e-resources facility to the students and teachers.

4. Augmentation of physical facilities per increase in student strength.

5. Augmentation and up-gradation of ICT facility and academic administrative software.

Human Resource Management

1. Promoting teachers to attend orientation course/refreshers course/STC/FDP.

2. Organization of induction program for new teachers.

3. Organization of academic ICT related

program for teacher and administrative programs for support staff.

4. Promoting teachers with financial support for attending workshop/seminar/conferences. 5. Organization of activities for students

as per the locational advantages and disadvantages.

Industry Interaction / Collaboration

1. Collaboration with industry for the purpose of job training, project

work sharing, RD.

2. Preliminary training programme with formal linkage.

3. Collaboration with industry through

MoU for jointly organize training

programme, workshop, seminar, various,

social relevant activities

4. Introducing skill development courses

and various programme.

Admission of Students

1. To strictly follow the admission

policy of the affiliating university

and state government

2. Adopting reservation policy, strictly follow-up as per the
quotas reserved for SC/ST

/OBC/NT/SEBC/Open categories.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/6.2.1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **Board of Management:-** The Board of Management is the principal executive body of the Institution and, as such,

shall have all powers necessary to administer the Institution. The Board of Management is the apex body which is involved in framing the strategic plans, policies and decision making body in consultation with the Governing Body of the Institution. The Board of Management of a college shall be responsible for the proper management of the affairs of the college and may exercise all such powers and discharge all such functions as may be necessary for the purpose.

- **Governing Body:** The Governing Body is responsible for the operation of all aspects of the institution including its finance, human resource, educational and research functions and infrastructure arrangements. It can develop the policies and deliberates on the Academic, financial and administrative initiatives for the future, which guides the institution to serve its stakeholders as per the mission statements of the institution.
- **Academic Council:** The Academic Council is Academic body of the Institute and responsible for the maintenance of standards of education, teaching and training, interdepartmental co-ordination, research, examinations and tests within the Institute and shall exercise such other powers and perform such other duties and functions as may be imposed or conferred upon it by the Rules and Bye-Laws. The core objective of academic council is to maintain the standards of education, approval of syllabi, approval of new programme, admission process, teaching-learning and evaluation methodologies, research initiatives and student support facilities.
- **Finance Committee:** The finance committee is entrusted with protecting and renewing the Institution's resources and assisting the board fulfilling its financial responsibilities. The committee ensures that the resources (human, material, information and financial) are secured, appropriately allocated and adequately protected and it is also responsible for supervision of the financial resources for academic & infrastructural facilities, student support, administrative and welfare activities. The committee reviews and prepares budget proposal under the direction of the Head of the institution which is forwarded to the Governing body for approval.
- **Board of Studies:-**The Board of Studies (BoS) is the basic constituent of the academic system of an Institute. Its functions will include framing the content of various programmes /courses, reviewing and updating the content from time to time, introducing new programmes/ courses of

study etc. It reviews and revises the curriculum and matters related to academics. The recommendations are forwarded to the academic council for approval.

- **Chairman:-**The role of chairman is recognized as a primary leadership position. In performing the duties of the position, it is assumed that chairman will exercise considerable discretion while complying with college policies and procedures and operating within the limitations imposed by the availability of resources. The Archbishop of Hyderabad is the chairman of the institution and the chairman of the HAES Society Hyderabad who along with the members appoints the principal to look into the day to day academic and administrative functioning of the institution.
- **Principal:-**The role of a principal is to provide strategic direction in the college. Principal looks into the standardization of curricula, assess teaching methods, monitor student progress and achievement, encourage parent involvement, revise policies and procedures, Administer the budget, hire and evaluate staff and oversee facilities with the help of the senior faculty who are delegated with roles and responsibilities.
- **Research Committee:-**The College has a research advisory to monitor and address matters related to research promotion and ethics. The college aims to support and promote research and research training within and outside the college. The committee comprises of faculty processing doctoral degree that are research inclined, motivated and talented to train minds for research inclination. The committee will end devour to faster research within the college and encourage members of staff to apply for research grants.
- **Certificate Course Committee:-**The committee offers oversees the value added courses to be offered to the students in different fields focusing on skills and entrepreneurship. There role is to finalize the certificate courses in consultation with the Principal, follow procedures of having MoUs, scheduling and monitoring the conduct of courses, administering the feedback, generating reports and distribution of certificates to the students.
- **Curriculum Review Committee:** The committee is involved in collecting feedback from stakeholders in consultation with the IQAC of the college, prepare recommendations for

review and prepare proposals for adding, expanding, deleting or modifying courses offered by the college. The committee plays an important role in introducing new programs.

- **Student Support Services:** Assist students by facilitating and engaging them for enhanced earning that support in achieving the potential in educational and overall development. Support services also build partnerships with community services to meet the needs of students and society for their health, wellbeing and learning goals.
- **Counseling Cell:-**The cell encourages the students to understand themselves and the issues that trouble them and guides them to resolve their problems. In the changing scenario, counseling cell plays a vital role in an educational institution. Education stands for an overall development of a student. In this connection, as per UGC guidelines, college established a Counseling Cell in the campus to support staff and students for their psychological well-being. The Department of Counseling works with a vision to provide students with holistic knowledge on values, self-care, and interpersonal skills and nurture self-efficacy. The genial environment created at the counseling cell, enables students to freely express and resolve their problems.
- **ST/SC/OBC Cell:-**The College is committed to the welfare of students and provides an environment that promotes diversity and respect for everyone regardless of community and culture. While maintaining the diversity - SC/ST/OBC cell ensures the equal opportunities as per the provisions of constitution of India.
- **Alumni Committee:-** The Alumni Committee was formed to strengthen the bond between alumni and the Alma Mater, which includes developing an active network of alumni across countries. The committee has been working on creating an alumni directory. The alumni committee has a Face book group that has more than 300 alumni along with faculty members who are part of the alumni committee.
- **Gym:-**The College has a gym facility to promote fitness of the students. Students are free to use the facility before and after regular college hours.
- **Entrepreneurship Development Cell:-** The aim of Entrepreneurship Development Cell(EDC) is to promote and strengthen entrepreneurial qualities in the budding professionals who are interested in starting their own ventures. The College provides infrastructure and

technical support to the students having innovative ideas to transform into new products and services for the betterment of the society.

- **Website Committee:** The main objective of the website committee is to ensure that the college website is regularly updated, improved and well maintained. The members of this committee collect information about the latest events in the college, achievements etc. and get them posted on the website by way of write-ups and pictures etc. Updated communications, notices, announcements are placed on the website for easy and wide access to all the stakeholders.
- **Library Committee:** The main function of Library Committee is to act as a channel between the library and its users. It looks after general maintenance of the library in terms of reading material and infrastructure. This committee effectively involve in seeking the requisition from departments for purchase of books & journals, fostering the reading habit of staff and students. The college library has a vast collection of texts and general books, International and National journals, online databases to cater to the needs of both UG and PG students. Separate sections for General, Reference books, Journals and Periodicals, Magazines are provided along with free Net browsing facility to access the online databases and academic information.
- **Wellness Centre:** The College provides health care facility to the students by providing First aid and other basic facilities when required. A separate room is allotted for the said facility. Doctors are available on call whenever the need arises. Medical facility is also extended to the physical education department of the college at the time of matches like volleyball, cricket, table tennis etc.
- **Career Development Cell:** The Career development cell is an integral part of the student support facility. The committee plans for the pre-placement activities, career counselling, campus recruitment training programme, conducting training for competitive exams, organizing placement activities etc.
- **Physical Education and Sports:** The College has a good set of indoor and outdoor sports equipments. The facilities in the campus include Volley Ball and Basket Ball courts and Indoor games like Caroms', Chess and Table Tennis. As the

ground for playing outdoor games is limited, the institution hires Osmania University and YMCA grounds for professional coaching and for holding competition.

- **Extra-Curricular Activities Committee:** The main objective of committee is to promote and arrange extracurricular activities to bring out the talents of students in the performing arts. The members of the committee are involved and are responsible for all intra and inter collegiate cultural events in the college. They plan and schedule cultural events for the academic year. It involves in arranging events/programs for staff and students in coordination with Student coordinators.
- **Students Grievance and Redressal Cell:** The Grievance and Redressal Cell desires to promote and maintain a conducive and unprejudiced environment for its stakeholders. It attends to the grievances and complaints registered by anyone with regard to the activities of the Institution and in particular, those made by students. The cell ensures effective solution to the grievances, using a fair approach. The Grievance and Redressal Cell enables the students to express their grievances by initiating and following the grievance procedure in accordance with the rules and regulations of the college. The cell meets periodically, examines the nature and pattern of the grievances and redresses it accordingly.
- **Academic Department:** The academic department is the basic unit within the college organized to carry on all the academic, research, co-curricular and extra-curricular activities for the overall development of the students.
- **Head of the Department:** The primary role of the Head of department is to provide strong academic leadership. The Head of the department is required to lead, manage and develop the department to ensure it achieves the highest possible standards of excellence in all its activities. Planning all the overall activities of the department, monitoring the progress in academic matters and appraising the same to the head of the institution. The department head is responsible for preparing an annual budget in consultation with other members of the department and responsible for the authorization of expenditures from budgeted departmental funds.

- **Program Coordinator:** Program Coordinators supervise the execution of the program and ensure team members have everything they need to complete their tasks. They are involved in curriculum review/redesign, administering feedback on curriculum, organize events or meetings related to the program.
- **Teaching Staff:** Teaching staff include professional personnel directly involved in teaching students including classroom teachers and other teachers who engage with students' development. Faculty Members are expected to update their knowledge by attending seminars/workshops/conference, after obtaining necessary permission from the Head of the department and Principal.
- **Lab Maintenance:** The College has 05 full- fledged Computer labs with the latest state-of the-art Hardware and Software, Physics Lab with attached Dark room is provided with most modern equipment needed for conducting practical's, SPSS lab, Mass Comm. lab with an Audio - Video Production Studio equipped with modern digital technologies provides the students knowledge on modern media production techniques, Well equipped with the various Psychological lab experiments, inventories consisting of scales and questionnaires and Mathematics Lab aims to provide students with improved methods of conceptualization. Labs are taken care by technically qualified staff and appraise the requirements as and when needed to the Head of the Department.
- **Exam Branch:** The Examination Branch of the college is headed by a Controller of Examinations. It works with the help of Additional Controllers, Computer Programmers and Office Assistants. The Examination Branch conducts the Examinations, declares the results and issues the relevant certificates to the student. It also maintains personal and academic record of all the students admitted to various programs. The Branch carries its activities keeping in view the guidelines recommended by UGC/ Parent University from time to time. The students are governed by the rules and a regulation framed by the Examination Branch of and constantly disseminates examination related information and addresses student grievances promptly.
- **Controller of Examination:** The Controller of Examinations of the college is the Officer in charge of all examination related affairs of the college. It is also the duty of the Controller of Examinations to arrange for paper setting, moderation and printing of question papers and all other

incidental matters connected with the smooth running of examinations. He is also responsible for arranging for evaluation of answer scripts and all other incidental matters connected with the publication of results.

- **Examination Branch Staff:** Examination Branch is a well-established and maintained branch with committed staff members. Main duty of exam branch staff is to accept examination forms, to issue the hall tickets, record maintenance and administration etc.
- **Examination Committee:** The Examination committee shall conduct the internal and external examinations. They are responsible for preparing invigilation duties chart, seating arrangement, Question paper distribution and smooth conduction of the examinations. Any decisions concerning the smooth conduction of examinations are done in consultation with the Principal.
- **Result Review Committee:** The fundamental role of the result review is to verify the results of the examinations conducted.
- **Unfair Means Committee:** The Unfair Means Committee is authorized to take disciplinary action against a student for misconduct during examination conducted by college. They can decide quantum of punishment after reviewing nature of malpractices at theory, practical /project report examination
- **IQAC:** I.C.S.College aims at continuous enhancement and sustenance of quality in education. The Internal Quality Assurance Cell (IQAC) was constituted under the chairmanship of the Head of the Institution in January, 2009, for monitoring the quality parameters in the college. Every year, the college submits an Annual Quality Assurance Report to NAAC. The committee was formulated on the basis of their commendations given by the National Assessment & Accreditation Council. The quality assurance provides confidence to the stakeholders for developing competent graduates in an efficient and effective way. The IQAC Coordinator takes the responsibility of developing a system for conscious and consistent improvement in the overall performance of institute. She/he is responsible for development, application and monitoring of quality benchmarks for various academic and administrative activities of the institution.
- **Staff Welfare Committee:** Welfare Committee aims for overall development of staff members by applying different welfare schemes. This committee works for the benefit and

welfare of the all staff and provides a channel to interact with each other. The main responsibility of committee is to build a healthy working environment and foster good relationships among the staff, Collection and compile database of faculty and staff working in the campus, to provide opportunities for attending various workshops, seminars, symposiums and conferences conducted by various institutions and agencies in and outside the state and to plan and organize regular programs and activities for the development of faculty and administrative staff.

- **Administrative Department:** The admin department is a branch of the college employees responsible for the maintenance of the institution. The admin office is fully computerized with 24 hours broadband access. Students and parents have access to the office for their admission, fees payment, student's scholarship, student registration and all other educational needs. The office also offers services to staff members.
- **Office Assistant:** Office assistants handle organizational and clerical support tasks. This includes organizing files, scheduling appointments, writing copy, typing, filing, taking inventory, keeping records and sorting checks etc.
- **Fee Counter:** College has an in-campus fee counter open for the students in all working days from 9.00 am to 4.00 p.m.
- **Accounts Office:** The College has accounts office which helps in billing statements, answer questions on different charges; assist with payments and to help with any other questions related to student account.

File Description	Documents
Paste link for additional information	http://icskhed.org/roles-and-functions-of-a-governing-body/
Link to Organogram of the institution webpage	http://icskhed.org/wp-content/uploads/2018/01/6.1.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance

A. All of the above

and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare scheme

Detail of welfare scheme

Facility

Employee welfare fund

Governed by the parent institution. Some amount

contribution deduced per month salary of each employee
compensation is paid in case hospitalization or any accident

All staff

PF and Gratuity

Implement according to the rule of the Government of India rules

All grant-in

For medical check-up

The medical check -up all staff in collaboration with the Dental
college khed, Ratnagiri

All staff

Provision of advance payment

For new recruitment staff and Diwali festival

Non-teaching

LIC

Deduction from salary for LIC premium.

Teaching Staff

Financial support

The college provides financial support to attend four conference workshop /seminars to professors

For teacher

Felicitation

Felicitation on birthday, wedding anniversary and on achievements

All staff

For loans

The college has helps to all staff for avail loans through personal, housing

All staff

File Description	Documents
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/6.3.1-additional-converted.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College follows PBAS (Performance Based Appraisal System) as per UGC Regulations June 2009. The affiliating University has developed an API (Academic performance Indicator) system based

on PBAS. By the instruction through the staff notice, initially the teacher fills a self-appraisal (PBAS) form at the end of the academic year, which is reviewed by the HOD and forwarded to IQAC coordinator and from which it submitted to Principal. Suggestion if required, is shared with the individual faculty member.

The college follows Academic Performance Indicator (API) system adopted by Mumbai University. The faculty is evaluated based on API by IQAC and forwarded to the Principal. The IQAC evaluates filled appraisal form along with the document and forward to the University authorities with remarks by the principal, The University validates and endorses the final API score which is required for CAS (Career advancement scheme).

The reports related to curricular, co-curricular and extra-curricular activities are submitted to the Principal by the coordinators of related committees at the end of every academic year. These reports are published in the college magazine "Chaitanya", where all the reports are captured and maintained. A subject-wise and a teacher-wise result analysis is carried at departmental level for consideration of students and teachers progression.

The IQAC addresses all the issues related to the appraisal system of the staff. IQAC has developed a mechanism for addressing all the queries regarding the API system. The teacher's diary developed by the IQAC contains all the information about the session plan academic, Co-curricular and extracurricular contributions of a teacher. Which is assessed at the end of the academic year and the information is consolidated in the form of the Academic Audit for AQAR.

File Description	Documents
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:

The institute has an effective mechanism for internal and external audit. An auditor appointed by the institute carries out a financial audit of the college every year. The internal and external auditors submit their reports to the institution.

Internal Audits:

A chartered accountant (Bipin R.Shaha) is appointed by the Management as per the decision taken by the General Governing Body meeting. An auditor conducts the audit program regularly. At the end of a financial year a final audit is conducted. The reports are put before the College Development Committee (CDC). The college has pre mechanism.

External Audit:

The audit of expenditure incurred under various Examinations and Grants sanctioned for conducting seminars/ Conference /Workshop etc. is conducted by the University audit panel. A UGC conduct audit program from time to time to audit the expenditure incurred under various grants.

Audit Objection:

There are no Major audit objections remarked by the Auditor General panel. However, some minor queries are remarked by the panel which are resolved by after compliance.

File Description	Documents
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Under Progress

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Response:

Resource Mobilization Policy

- Diversify and expand its resource base in supporting the achievement of the strategic plans, goals overall growth of this institute.
- Identify and analyse the resources available for program priorities, policies and efficient budget allocation.
- Understand the institute's current donor funding landscape, resources availability and support commitment.
- Maximize use of internally generated income so as to expand deep relationships with stakeholders.

Sources:-

- The major source of institutional receipts is grant in aid received from state government salary of the grantable section.
- The college is also entitled to utilize some part of student fees as per the rule for meeting routine non salary expenses.
- For self-finance courses (IT, BMS, BCS) the major source of receipt are the student's educational fees and the deficit is managed by this institute.
- The College also receives UGC plan development grants for Buildings, several Co-curricular and Extra -curricular activities, instruments, books and journal purchases for UG and PG education. The college seeks donations from the NGO and individual for improvement in quality of higher education.
- With the rapid increase of knowledge and unprecedented

scientific and technological development, college is finding difficult to keep pace with the changing needs of users due to the inadequacy of financial resources. In this situation college development not only possible to depend on government funding hence this college is trying to augmenting new areas for resource generation.

File Description	Documents
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/6.4.3-Resource-Mobilization-Policy.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Contribution of IQAC in institutionalizing quality assurance strategy & process.

1. IQAC monitors the functioning of academic and student support committees and collect department reports.

2. Feedback form for evaluation of teachers by students are devised as feed on curriculum.

3. PBAS forms and API scores of the teachers are evaluated.

* The management has approved following the decision of IQAC.

1. The need for construction of new building for information technology department.

2. To construct a new building for the library.

3. To construct the Indoor stadium, Gymkhana.

4. ICT infrastructure to construct smart classroom.

5. Establishing Wi-Fi facility in college campus.

6. Security system using CCTV cameras on the college campus.

7. Introducing skill-based certificate courses.

* Implementation.

1. The need of additional classrooms for IT students & library building is ready in college campus.

2. CCTV cameras have been installed on and around the college campus.

3. Skill based courses for UG student is introduced.

4. The indoor stadium for students is made available in college campus.

File Description	Documents
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response: The college has elaborate and extensive mechanisms put in place for the ongoing review of the teaching learning process. IQAC and the authorities have undertaken to follow significant activities to continuously review and achieve the mission of the teaching-learning process and to reach at the higher destination of quality. The structure to continuously review the academic activity of the college is as follows.

*Online training to all teachers

*Purchasing Zoom Software

*Created Google Classroom

*Development of online Examination system with the help of Google form as well as assessment through online mode.

***Preparation of academic calendar and action plan.**

- * Preparation of teaching plans and maintaining attendance record of the students.
- * Adoption of innovative teaching methods and ICT tools.
- * Monitoring the teaching-learning process by HOD regularly.
- * Conducting formative and summative assessment as per the schedule.
- * Appraising of the performance of the teachers by collecting assessment report from the students, coursewise examination results, result analysis and result summary. * Feedback from the students, parents and alumni.

Outcome:-

- * Smooth functioning of the college at academic and administrative level.
- * Quality enhancement.
- * Student progression and placement.
- * Satisfactory attendance of the students.
- * Completion of the syllabus in scheduled time.
- * Improvement in the result.
- * Enhanced research, cultural and social capital.
- * Excellent performance of the students in various fields like academic, sports, cultural etc. activities.
- * Social recognition of the faculty for excellent performance in teaching, research and extension activities.

File Description	Documents
Paste link for additional information	https://icskhed.org/wp-content/uploads/2021/12/6.1.1additional-information.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://icskhed.org/wp-content/uploads/2021/12/6.1.1additional-information.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing facilities such as:

1.Safety and Security

2.Counselling

3.Common Room Response:

Safety & Security:- Safety & security are a priority concern. We have adopted necessary measures to maintain safety & security on the premises. Our institution takes care of safety & security of the students studying in our premises; therefore institution has maintained open space inside and outside the buildings to deal with any type of disaster. The Institution has intentionally kept wide space on all staircases. Two separate staircases with wide space facilitated for safe movement and to control the crowd. The Entire premises of the institution are protected with wall compound. There are three exit doors in a main building to meet any type of contingencies. Our premises are protected under CCTV surveillance system & monitored by higher authorities from time to time.

Counselling:-All senior faculty members as well as management authorities have a good interaction with the students. Counselling service is provided to students at the time of admission as well as on a regular basis; the said role is being played by parent teachers to their respective students whenever their needs. Suggestion boxes are made available at distinct places in the premises.

Common Room:- Separate common room is provided to the girl students. This room is designed and facilitated as per required norms. Rooms are inbuilt washroom and retiring services. First aid kit as well as bedding facility has provided. This common room is strictly monitored by concern lady in-charge.

File Description	Documents
Annual gender sensitization action plan	https://icskhed.org/wp-content/uploads/2021/12/7.1.1-.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/100804/7.1.2_1517037254_915.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

C. Any 2 of the above

**based energy conservation Use of LED
bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management Response:

Waste Management steps:-

Solid Waste Management:- Under waste minimization policy institution avoids wastage as much as possible. Scrap materials are handed over to the concern agents for the further recycle purpose.

Liquid Waste Management:- Under Liquid management policy, the institution has developed its own vermin-culture plant and the said vermin-compost is being used for plants and garden in the college premises.

E-Waste Management:- The institution is very keen in the area of E-Waste Management, therefore standardize materials and equipment's are being purchased. It facilitates to minimize e waste as well as wherever is possible institute try to extend life of such equipment's by repairing and by refilling-Waste dumping is strictly avoided. While wherever is possible, such waste is handed over in the right hands to dispose of the said material.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
A. Any 4 or all of the above	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	
1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony.

ICS College organizes extension activities in schools as a part of Education Social Responsibility. The extension activities are targeted towards enabling a holistic environment for student development.

Blanket Distribution to needy people has been conducted in the area of Upri to raise socio economic upliftment.

The Institute has also donated books as well as note book to poor students of Koregaon and Chakale .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1.National Festivals of the institutions

2. Aug-15-Independence Day

3.Jan-26 Republic Day

4. May -01 Maharashtra Din

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://icskhed.org/wp-content/uploads/2021/12/7.1.8and7.1.9_Days_Celebration.pdf
Any other relevant information	https://icskhed.org/wp-content/uploads/2021/12/7.1.8and7.1.9_Days_Celebration.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution organizes state and national festivals, Birth/Death Anniversaries

1.National Festivals of the institutions

2.15 Aug-Independence Day

3.26 Jan Republic Day

4.01 May Maharashtra Din

Birth Anniversaries

1.05 Sept-Teachers Day

2.02 Oct Gandhi Jayanti/Shastri Jayanti

3.19 Feb- Shivaji Maharaj Jayanti

4.Lokmanya Tilak Jayanti

5.Shahu Maharaj Jayanti

6.14 April-Ambedkar Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response: "Vikas Sahayog" Title of the practice - 'Vikas-Sahayog' -

A cooperative approach to the development of region. -

Goal- It is approach based policy to strengthen the educational base of other institutions in the vicinity. This approach has been adopted to ensure qualitative educational growth of the region. **Objectives -**

1. To support primary, secondary educational institutions in the region to develop their capabilities.

2. To support students of the region to ensure their smooth progress towards higher education.

3. To assist the other regional institutions to deal with their technical & technological barriers.

4. To ensure effective & optimum utilisation of the available resources of the college.

5. To ensure diversified educational opportunities to the forthcoming generations in the region.

The Practice - Our institutions have developed a separate platform under the chairship of Institutional head. Its composition is as under.

1. Chairperson- Principal

2. Co-ordinator- Office Superintendent

3. Members- Arts, Commerce, Science & IT Faculty In-charges, N.S.S., N.C.C. & Sports Heads.

As per the requirements of the co-beneficiaries; services are categorised into three parts such as - a. Technical support

b. Expertise Human resources support &

c. Material/Physical Support.

Evidence of the Success- Today 06 additional senior colleges and around 12 high schools in the region are our main beneficiaries. In addition to these institutions around 21 secondary schools & colleges are also gaining the benefits of our expertise lecture series. Problems encountered & Resources required. - We accept our problems as our challenges. Contact Details - Shri. S.M. Sakpal, Email ID- santosh.sakpal1781969@gmail.com ., Mob No,- 9420155001

'Social Media based E-Teaching & Learning' Title of the practice -

'E-Teaching & Learning'-

An effective use of social media in Teaching & Learning.

Goal- Education beyond the classroom is the main goal behind social media based educational practice. Objectives -

1. To make effective use of e-sources and social media in teaching & learning.
2. To get interacted with students beyond to regular class hours.
3. To encourage student dialogues on educational matters.
4. To develop social media literacy & awareness among the students. The Practice - Its composition is as under.

1. Chairperson- Principal

2. Co-ordinator- Faculty wise In-charges

3. Members- Subject Teachers, class representatives as students' nominee & students as benefiter. Class wise separate whatsapp groups are generated by the concern class teacher. Each group is effectively monitored by two teachers and one class representative as group administrators. Evidence of the Success- Today each class wise What Sapp groups is existed an average 60% students are observed as the main benefiter of this scheme. Problems encountered & Resources required. - Internet connectivity and facility of the own hand set is observed as major hurdles in the spread of this practice. Contact Details - Dr. C.R. Salunkhe (Commerce Faculty In-charge) Co-Ordinator - 'Social Media based E-Teaching & Learning" Email ID- salunkhe.chandrashekhar9@gmail.com., Mob No, - 9422391724.

File Description	Documents
Best practices in the Institutional website	https://icskhed.org/
Any other relevant information	https://icskhed.org/wp-content/uploads/2021/12/7.1.8and7.1.9_Days_Celebration.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

While people from urban areas realize the role of education and aim to create a strong foundation for their young ones, rural India paints a different picture. It is not unusual to see countless villages where education is disregarded. People from these areas are oblivious to the concept of getting an education and prefer to overlook the potential of schooling their little ones. They are unaware of the opportunities after higher education. Hence, there is a crucial need to help them realize and create awareness about higher education. Often, the reasons cited are poverty, the lack of funds and preparatory material. While the reasons may seem to limit, they are in no way the end to securing a child's future. The underlying problem almost always remains the mental blocks in society. Residents in rural areas often urge their children to take up domestic tasks or help in labor though nearby MIDC and 250 km away from Mumbai high demand for labor, instead of helping them attain an education. This is why the illiteracy rate in India is not surprising. While poverty, the lack of motivation, and access to the right material remain problems, another major antagonist in the fight for education remains the infrastructure. Rural villages seldom house schools that are within easy access. This pushes young children to walk to other villages, the long-term feasibility of which remains questionable. Gradually, most parents deny sending their children to school for this reason. In an initiative to weed out this issue, our institute working in hilly, rural and educationally backward area with vision TO MAKE EDUCATE, EARNER, AND EMPOWER TO RURAL INDIA has taken the onus of spreading awareness about the importance of higher education in villages as. To motivate people further, we have worked to shed light on government policies and schemes, which have been implemented for their benefit. We conduct sessions and explain the students and their parents about the opportunities that arise after higher education. We help them understand the various jobs they can do after completing education. Today, we provide educational facilities to more than 20 junior colleges in the nearby areas. We conduct educational campaigns and highlight the plethora of opportunities that lay in store for young kids. In an effort to build on our work, we identify students who are good at academics and provide them with the necessary support. To back our role as an inclusive educational institution, we have rendered free ship to deserving children who show an interest in attaining higher education but lack financial support. Our purpose is to take education to the

underprivileged children and empower them for life. This awareness program undertaken for last five years, student strength is going to increase frequently. One milestone of our institutional vision i.e. TO MAKE EDUCATE is on the way to cross and now we are preparing for the second milestone i.e. to make EARNER.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- 1) To develop and Introduce Bridge courses which connects academics to industries
- 2) To introduce startup as I) IoT (Internet of Things) II) Make an Artist by Department of Information Technology
- 3) Introduce PG courses
- 4) Introduce NSQF UGC Approved skill development courses
- 5) Strengthening Mentoring system
- 6) Up gradation of student centric teaching learning process